

**PMC MEETING - AUGUST AGENDA**  
Meeting at No 24, 8.00pm on Tuesday 26 August 08

**1.0 Apologies for Absence**

**2.0 Minutes of previous meeting (29 July 2008)**

**3.0 Constitution**

- Minutes of EGM
- Shareholder certificates

**2.0 Financial & Service Charges**

- Current bank account balances
- Current service charge payments and arrears
- Remeasurement of leasehold & freehold demises
- Bank signatories
- Gas & Electricity prices
- Gate maintenance agreement

**3.0 Insurance**

- Directors' Insurance
- Water damage claim 31

**4.0 Legal**

- New lawyers
- Stephen Isaacs
- Service Charge arrears
- Breaches of lease
- Lease revisions
- Septennial Leaseholder works to No 32

**5.0 Freehold properties**

- Green/brown bins (houses)
- Pepperpot doors

**6.0 Building work**

- Freeholder works
  - Drainage leak outside Infants entrance
  - Leaking asphalt to rear of No 4
  - Window repairs in no 32
  - Drainage back-up outside No 10
  - Roof repairs over No 25
  - Paving repairs
- Leaseholder works
  - Revised approval procedure
  - No 24
  - No 31
  - No 12

## **8.0 Security**

- Gate maintenance
- Fencing to No 56
- Bicycle stands
- CCTV

## **7.0 Common Areas**

- Window cleaning
- Lightning protection
- Filming at No 22
- Renewed lighting to lobbies

## **9.0 Employees & Consultants**

- Managing Agent

## **10.0 Community & Social**

- Website
- LBS 'Streets for People'
- CGS Application
- Cats/Kittens
- Summer BBQ

## **11.0 Any other business**